

# Bulleen-Templestowe Basketball Club



## Club Policy: Picking Up and Dropping Off Children

### 1. Purpose

This policy explains the position the Bulleen-Templestowe Basketball Club (BTBC) in relation to the picking up and dropping of children at BTBC venues.

### 2. Our Commitment

Our club is committed to providing a safe environment for the participation of children and young people. Part of this is ensuring that children and young people are not left alone after practice or games.

### 3. What We Do

Make sure parents/guardians and children know the time and location of practice and games and when they can expect to collect their children.

- Request coaches and other sporting personnel to arrive before scheduled practice or game times.
- Give coaches a register of parent/guardian emergency contact numbers and make sure they have access to a phone.
- Ensure that if parents/guardians are late, coaches will try to make contact with them and:
  - ask the second to last child and their parent/ guardian to wait with the coach/official and the child
  - get parents/guardians to collect their children from the front foyer of the venue
  - avoid transporting children to their homes unless permission has been given by parents/guardians.

### 4. What we ask you to do

- Pick your children up on time or make other arrangements.
- Inform the coach about any changes in arrangements for picking up your child.
- Do not leave children at a training venue prior to the arrival of a coach or person/s responsible for the team

### Document Control:

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